

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

RESOLUTION #2019-28-675

**A RESOLUTION TO ADOPT THE ADA TRANSITION PLAN FOR
HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT**

WHEREAS, Title II of the Americans with Disabilities Act (ADA) applies to State and Local Government entities, protects qualified individuals with disabilities from discrimination on the basis of disability in services, programs, and activities provided by State and Local Government Entities; and,

WHEREAS, Title II of the ADA mandates that every public agency with more than 50 employees has an ADA Transition Plan, which describes how the County will ensure its facilities, services, programs, and activities are accessible; and

WHEREAS, the governing authority of Hartsville/Trousdale County, in compliance with Title II of the Americans with Disabilities Act (ADA) is required to address the subject of ensuring that Hartsville/Trousdale County services and facilities are accessible to those with disabilities; and,

WHEREAS, the governing authority of Hartsville/Trousdale County now desires to adopt the "ADA Transition Plan" attached hereto as Exhibit "A" and including any attachments thereto, said exhibit being by reference fully included in this resolution as if specifically set out herein;

NOW THEREFORE, BE IT RESOLVED, that the ADA Transition Plan is hereby adopted by the Hartsville/Trousdale County Commission.

Motion to approve: Ken Buckmaster

Second motion: Mary Ann Baker

Voice Vote ABS 0

APPROVED AND IN EFFECT ON NOVEMBER 25, 2019

APPROVED:

ATTEST:


Dwight Jewell
Commission Chair


Rita Crowder
County Clerk

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

ADA TRANSITION PLAN



Hartsville/Trousdale County Government's ADA Transition plan is intended to ensure that people with disabilities have an equal opportunity to participate in various aspects of society.

Section 504 of the Rehabilitation Act of 1973 states in part that no qualified handicapped individual in the United States, shall, solely by reason of his handicap, be excluded from the participation, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

The Americans with Disabilities Act (ADA) was signed into law on July 26, 1990. The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the general public.

The ADA is divided into five titles that relate to different areas of public life:

- a.) Title I – Employment
- b.) Title II – State and Local Government
- c.) Title III – Public Accommodations
- d.) Title IV - Telecommunications
- e.) Title V - Miscellaneous

Title II of the Act specifically applies to state and local government services and the programs and activities they administer.

Local Governments must develop a transition plan identifying areas that need any structural changes to meet program compliance.

Hartsville/Trousdale County Government will review and update this plan annually.

TRANSITION PLAN

AREA	DESCRIPTION	SOLUTION	TARGET DATE	STATUS
Administrative Building 328 Broadway	Office signs are above all doors.	Purchase ADA compliant signs and move signs to latch side of doors	2019 - 2020 Fiscal Year	
	No van accessible parking in front parking lot	Restripe and move handicap parking closer to front door and make van accessible. Purchase van accessible sign.	2019 - 2020 Fiscal Year	
	No van accessible parking in back parking lot	Restripe handicap parking space to make van accessible. Purchase van accessible sign.	2019 – 2020 Fiscal Year	
	Front and back doors measure 14 pounds of pressure to open	Adjust door closer to 5 pounds of pressure or install automatic door closers if not adjustable.	2019 – 2020 Fiscal Year	
	Front inside doors require 16 pounds of pressure to open	Adjust door closers to 5 pounds of pressure or leave open if automatic door closer have to be installed on front doors.	2019 – 2020 Fiscal Year	
Archives Building 328 Broadway	Built in 1989	Install sign stating that the restrooms are not ADA compliant.	2019 – 2020 Fiscal Year	
Ag Extension / Election Office 214 Broadway	Door measures 6 pounds of pressure to open	Adjust closer so that it will be 5 pounds of pressure to open	10/09/2019	Completed

AREA	DESCRIPTION	SOLUTION	TARGET DATE	STATUS
Health Department 541 East Main Street	Doors require 13 pounds of pressure to open.	Adjust doors closers to 5 pounds of pressure or install automatic door closer if not adjustable.	2019 – 2020 Fiscal Year	
Senior Citizen’s Center 270 Marlene	No potential barriers found			
Community Center 301 East Main Street	No van accessible signs for parking spaces	Install van accessible signs	2019 – 2020 Fiscal Year	
	Doors require 17 pounds of pressure on left and 12 pounds on right to open	Adjust closers so that the doors open with 5 pounds of pressure. If not adjustable install automatic door closers.	2019 – 2020 Fiscal Year	
Criminal Justice Center 303 East Main Street	Signs need to be posted identifying areas - Misdemeanor Probation Officer, Youth Services Officer, small conference area, and interview room. Circuit Court Clerk sign on door.	Order and install signs for affected areas. Move Circuit Court Clerk sign to wall.	2019 – 2020 Fiscal Year	
	No van accessible signs for parking spaces.	Install van accessible signs for parking spaces	2019 – 2020 Fiscal Year	
	Doors require 14 pounds of pressure on left and 13 pounds of pressure on right to open	Adjust closers so that the doors open with 5 pounds of pressure, If not adjustable install automatic door closer.	2019 – 2020 Fiscal Year	
Sheriff’s Department 210 Broadway	Front door requires 16 pounds of pressure to open	Adjust closers so that it requires 5 pounds of pressure to open. If not adjustable, install automatic door closer.	2019 – 2020 Fiscal Year	

AREA	DESCRIPTION	SOLUTION	TARGET DATE	STATUS
Highway Department Office 539 East Main Street	No handicap accessible parking space Built in 1900	Remove car stops and stripe for van accessible parking space	2019 – 2020 Fiscal Year	
	Building built prior to 1990 therefore the doors are not wide enough to accommodate	Install sign to notify it is not accessible.	2019 – 2020 Fiscal Year	
Highway Department Garage 537 East Main Street	Built in 1960		N/A	
Convenience Center 565 Industrial Park Drive	Dumpster available for handicap accessibility	If compactors need to be used, attendant will be on duty to assist.	N/A	
Animal Shelter 565 Industrial Park Drive	Built prior to 1990		N/A	
Trey Park & Swimming Pool	Park improvement master plan in progress that will make all areas ADA compliant.	Renovate according to master plan	2020 – 2021 Fiscal Year	
Courthouse 200 East Main Street	Built prior to 1905		N/A	
Fred A. Vaught Library 211 White Oak Street	Built prior to 1990 Renovated 1992	Install new doors to meet ADA specifications.	2020 – 2021 Fiscal Year	
	Back door is too small to accommodate an adult wheel chair.	Decision of Library Board		

AREA	DESCRIPTION	SOLUTION	TARGET DATE	STATUS
Jail / Corrections 315 E. Main Street	Built in 1960		N/A	
Mid Cumberland (Old Health Department) 100 Damascus Street	Built in 1950		N/A	
Ambulance Service 95 River Valley Drive	Built in 1979		N/A	

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

Grievance Procedure under The Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the **Hartsville/Trousdale County Government**. The Hartsville/Trousdale County's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Vickie Howard
ADA Coordinator
328 Broadway, Rm 10
Hartsville, TN 37074
615-374-2461 (x1113)
Vickie.Howard@trousdalecountyttn.gov

Within 15 calendar days after receipt of the complaint, **Vickie Howard** or **her** designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, **Vickie Howard** or **her** designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of **Hartsville/Trousdale County Government** and offer options for substantive resolution of the complaint.

If the response by **Vickie Howard** or **her** designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the **Hartsville/Trousdale County Mayor Stephen Chambers** or **his** designee.

Within 15 calendar days after receipt of the appeal, the **Hartsville/Trousdale County Mayor Stephen Chambers** or **his** designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the **Mayor** or **his** designee will respond in writing, and where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by **Vickie Howard** or **her** designee, appeals to the **Hartsville/Trousdale County Mayor Stephen Chambers** or **his** designee, and responses from these two offices will be retained by Hartsville/Trousdale County for at least three years.

Estimated Budget

Item	Quantity	Cost of Item	Total Cost
Automated Door Openers	6	\$ 1,500.00	\$ 9,000.00
Van Accessible signs	6	18.95	113.70
ADA Compliant Restroom signs	7	43.46	304.22
ADA Compliant Name Plates for Offices	15	47.73	715.95
			\$ \$10,133.87